

## **IT Configuration Department Manager**

Computer, AV, and Event Technology Rentals exclusively for Corporations

Location: Washington, DC (Fairfax, VA)

Our company provides computers, notebooks, printers, large plasma displays, projectors, servers, copiers, audio visual equipment, and a wide range of other technology to companies requiring rentals from one day to three months. This is a billion dollar industry nationwide. With 24 offices, SmartSource Computer & Audio Visual Rentals is the industry leader for some significant segments of this business. Corporate events and audio visual rentals are done by all major companies at some time, and SmartSource Computer & Audio Visual Rentals is the fastest growing provider of these services, nationwide. There is no retail component to our company.

As an IT CONFIGURATION DEPARTMENT MANAGER for the Washington, DC branch of SmartSource Computer & Audio Visual Rentals, your primary focus would be to manage the preparation of our equipment for delivery to our clients. The Lab Manager role includes extensive computer and audio visual configuration, supervision of lab technicians, and some field installation and supervision.

### **Key responsibilities:**

- Manage configuration of all equipment for rental orders
- Supervise lab technicians
- Manage technical inquiries from clients and coworkers
- Assist in field, lab, and inventory tasks as needed
- Support Operations Manager in day to day functions as directed

### **Requirements**

The ideal Department Manager candidate will possess:

- Minimum of 5 years of demonstrated operations experience in the Computer, Audio Visual, or Corporate Events market.
- Management experience in a technical operations capacity very strongly preferred
- Ability to effectively present ideas and information in a professional business environment.
- Effective time management skills, with strong organization and prioritization abilities.
- Strong knowledge of computer networking
- Strong knowledge of PC software programs, e.g., work processing, spreadsheets, database management, and E-mail programs.
- A positive, customer oriented attitude with a desire to continually improve performance and take it to the next level.
- Flexibility to travel on a limited basis

SmartSource will afford you an exciting career opportunity. We offer a fast-paced and dynamic work environment. You will be provided the support and environment to excel and succeed with an industry leading company. If you are enthusiastic, very experienced in technology, an experienced leader, and highly motivated to provide uncompromising customer service, we want to talk to you.

Applicants: please submit your resume to [jobs@smartsourcerentals.com](mailto:jobs@smartsourcerentals.com).

SmartSource Computer & Audio Visual Rentals is committed to a work environment free of all forms of discrimination. If you want to find out more about SmartSource Rentals, please visit our website at [www.smartsourcerentals.com](http://www.smartsourcerentals.com).